



## Disclosure and Barring Service (DBS) (formerly CRB)

In December 2012 the Criminal Records Bureau (CRB) and the Independent Safeguarding Authority (ISA) merged to form the Disclosure and Barring Service (DBS). The DBS now issue disclosure certificates.

Club Welfare Officers and Responsible Persons will be coordinating the DBS checks for your club as part of club safe recruitment procedures.

A Barred list check is a legal requirement for all individuals applying to work in regulated activity. The check will show whether an individual is barred from working with children or adults at risk.

The following guidance will help you decide who needs to be checked within your club and whether they are eligible for a Barred List check. BSUK suggest that you add this guidance note to your Club's Safeguarding Policies and Procedures.

### What Is Regulated Activity?

The new definition of Regulated Activity with children combines the old definition which was focused on the type of activity and the frequency or intensity of the contact, with a further requirement that the individual conducting the activity must be unsupervised.

An individual is defined as being in Regulated Activity if the following requirements are met:

**Activity which involves:**

**Teaching, training, instructing, caring for or supervising children;**

**OR**

**Providing guidance/advice on well-being;**

**OR**

**Driving a vehicle only for children**

**AND**

**Happens frequently (once a week or more often)**

**OR**

**Happens intensively (on 4 or more days in a 30-day period, or overnight)**

**AND**

**The individual carrying out the activity of teaching, training or instructing is unsupervised.**

## Who is eligible for a Disclosure and Barring Service Enhanced Disclosure Check within Baseball and Softball Clubs

Roles within baseball and softball	Enhanced DBS required	Barred List required
Coach	Yes	Yes
Assistant Coach	Yes	Yes
Teacher / Tutor	Yes	Yes
Assistant Teacher / Tutor	Yes	Yes
Club / Team Welfare Officer	Yes	Yes
National Team Welfare Officer	Yes	Yes
Field Assistant	Yes	No
Chaperone	Yes	Yes
Team Manager	Yes	Yes
Chairperson	No	No
Club Secretary / Treasurer	No	No
Club Administrator	No	No
Photographer / Videographer	No	No

Please note that this list may be subject to change in accordance with Government Legislation or further guidance.

Please contact a BSUK Welfare Officer if you are unsure whether a role within your team or club is eligible for either a DBS disclosure or a Barred List check at [welfare@bsuk.com](mailto:welfare@bsuk.com).

### What do you need to do

#### Club

- Ensure any club that works with children or young people has a Welfare Officer.
- The WO needs to receive Safeguarding training.
- Set up procedures for DBS applications.
- Set up procedures for DBS applicants who do not produce their disclosures to the club or BSUK.

#### Welfare Officer

- WO to define supervision at the club.
- WO to ensure role description in place for all volunteer roles.
- WO to decide who needs a DBS disclosure and who needs a Barred List application.
- WO to supervise applications to DBS and keep records of those applications.
- WO to see and record all disclosure certificates.

DBS applications will continue to be managed by BSUK and all applications should be sent to Head Office.

For any further information or support please contact [welfare@bsuk.com](mailto:welfare@bsuk.com).